

# whole house cleaning checklist

kitchen	daily	weekly	monthly
● wash dishes, empty dishwasher		● wipe up spills in frig	● dust blinds & vacuum curtains
● clear & wipe table		● throw out old food	● wash windows & baseboards
● wipe countertops & stove		● clean outside of appliance	● wipe cabinets & handles/knobs
● wipe sink		● scrub and shine sink	● clean fridges & freezer
● dust mop		● shake or vacuum rugs	● clean stove top, oven & oven hood
● wipe up spots on floor		● Clean garbage disposal	● tidy pantry, dust light fixtures
● take out trash		● Mop	● wash trash can
bathrooms	daily	weekly	monthly
● wipe sinks and counters		● clean sinks, countertops & mirror	● clean shower head
● wipe toilet and rim		● wipe doors and knobs	● wash windows & baseboards
		● clean tub and shower	● dust blinds & vacuum curtains
		● clean toilet	● wash rugs & trash can
		● empty trash, mop	● wipe down shelves & cabinets
		● shake or vacuum rugs	● Clean handles & knobs
bedrooms	daily	weekly	monthly
● make beds		● wash linens	● straighten closet & drawers
● straighten night stands		● vacuum & dust	● vac under bed, behind furniture
● straighten room			● dust blinds, vacuum curtains, fan
			● wash windows & baseboards
			● vacuum edges of room
living and family rooms	daily	weekly	monthly
● clean up clutter		● dust	● clean mirrors,, dust pictures, etc.
● straighten pillows/cushions		● vacuum	● dust electronics
● straighten coffee & end tables		● straighten books, DVD's, etc.	● dust blinds, vacuum curtains
● wipe spots off tables			● vacuum upholstery
			● wash windows & baseboards
			● vacuum edges of room
home office	daily	weekly	monthly
● clean up clutter		● dust	● clean mirrors, dust vents
● sort & take care of mail		● vacuum	● dust blinds, pictures, lamp shades
● file papers			● wash windows & baseboards
laundry room	daily	weekly	monthly
● 1 load laundry - wash & put away		● dust shelves, empty trash	● Wipe down shelves & Cabinets
● dust mop		● wipe washer/dryer	● clean inside washer/dryer
		● clean sink & countertops	● wash window & baseboards
		● wash remaining laundry	● dust pictures, etc., mop floor
			● vacuum behind washer/dryer
doorways and entry	daily	weekly	monthly
● pick up clutter		● blow/sweep outside steps	● wash windows, doors, baseboards
● straighten & put away shoes		● blow off deck, clean grill area	● clean doorknobs/handles
● dust mop		● clean floors	● clean bannister, stairs treads
		● vacuum stairs	● dust light fixtures